Long Range Education Facilities Planning Work Program

	Calendar 2013												Calendar 2014											
	FY2013						FY2014												FY2015					
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Enrollment Forecasts/Demographics																								
Initial review, identification of issues and key factors	■	■	■	■																				
Subcommittee: exploration of key factors				■	■	■	■	■																
Update enrollment, draft findings for long range forecasts									■	★														
Develop draft high, medium and low long range forecasts based on findings											■	■												
Refine and confirm long range forecasts and process for regular updating													★											
Facility Capacity Needs Analysis																								
Assessment of Existing Conditions - school sites and buildings by type of use							■	■	■	★	■	■	★											
School facility and site inventory																								
Capacity and utilization assessment for each school site by type of use																								
Space needs by type of use, both classroom and non-classroom																								
Educational Adequacy Assessment and Future Recommendations																	■	■	■	■	■	★		
Allocation of existing capacity to meet current demand																								
Recommendations for guidelines for adding capacity																								
Operational Issues, short and long term																								
Cost estimates																								
Potential future school sites																								
Educational Specifications/School of the Future																								
Setting the framework (including relevant guidance in adopted policies and plans)									■	■														
Data collection and review									■	■	■													
Program options													■	★										
Architectural design considerations													■	★										
Recommended educational specifications																■	■	★						
Need the Name (Head Start, Campagna Center Pre-School, Special Education)																								
Review existing conditions, practices; identify gaps in service							★	■	■	★														
Prepare general forecasts of future demand						■	★	■	■	★														
Program options													■	★										
Architectural design considerations													■	★										
Integrate into recommended educational specifications																■	■	★						
Student Assignment																								
Review past student assignment practices																	■	■	★					
Develop goals and objectives for student assignment																	■	■	★					
Evaluate options that optimize goals																			■	■	★			
Develop recommendations for student assignment methodology																							■	★
Recommend implementation approach, including schedule																							■	★

KEY
- ■ Active work by Work Group, Subcommittee and Staff
- (blue) Work Group quarterly meetings
- ★ Subcommittee reports to Work Group/Work Group decisions